



Math Instructor Job Description *(posted January 2025)*

Vermont Commons School is a 6-12th grade independent school in South Burlington, VT focused on Scholarship, Community and Global Responsibility. We are seeking a full-time math instructor with teaching responsibilities across the middle and high school grades, with primary responsibility in the high school.

- The ideal candidate will:
 - Have professional experience teaching middle and high school students
 - Be accomplished in the area of mathematics with a passion for sharing their interest
 - Design and plan engaging curricula, drawing on current educational trends
 - Quickly establish productive and meaningful working relationships with middle- and high-school students, rooted in knowledge and curiosity about what each group of adolescent students needs
 - Teach and assess students in diversified ways that use a variety of styles
 - Incorporate commitment to global citizenship and environmental stewardship into their instruction, drawing on our Mission and Guiding Principles.
- Secondary responsibilities of Vermont Commons Faculty include the following :
 - Participating and co-leading week-long off-campus experiential education programs and/or trips three times a year
 - Serving as an advisor to grade-level and mixed-grade groups
 - Attending department and faculty meetings, as well as professional development days
 - Communicating clearly and effectively with parents
 - Sponsoring clubs and other activities
 - Proctoring study halls, lunch, and/or recesses
 - Other duties customary to the vocation of teaching
- Ideal qualifications include
 - Three or more years of professional experience in an educational setting

- Being friendly and welcoming of all past, current, and prospective community members as well as the community at large
 - Having excellent written, digital, and verbal communication skills, including experience with Student Information Systems (SIS) and Learning Management Systems (LMS)
 - Ability to work well both independently and collaboratively as part of a tight-knit team
 - Advanced degree/s in a relevant field
- Compensation and Benefits include
 - The school uses a published pay scale for teaching and administrative Faculty based upon years of full-time professional teaching experience and educational degree attained, with a range of approximately \$42,000-81,000 annual salary.
 - Competitive healthcare plan for individual or family
 - 5% match of 403(b) retirement plan
 - Short and long term disability insurance fully provided
 - Funded professional development
 - Generous paid time off
 - Dental and Vision insurance available at employee cost
 - Sabbatical Program available after ten years
 - Tuition remission benefit
- This is a full-time, exempt, academic-year, salaried position requiring the time commitment necessary to complete job requirements satisfactorily. Hours are primarily Monday through Friday, 8:15 a.m. to 4:30 p.m., and frequent weekend and evening work may be required during peak periods.

Position begins August 19, 2025 and the application period will remain open until filled. Interested applicants should email a brief cover letter and resume/C.V. to employment@vermontcommons.org.

Vermont Commons highly encourages applicants who identify as Black, Indigenous, People of Color, and/or across the gender and sexual diversity spectrum. Additionally, we are specifically interested in applicants who are able to speak, read, write, and teach in more than one language.

Vermont Commons School is an Equal Opportunity Employer and is committed to making a work and learning environment free from discrimination on the basis of race, color, religion, national origin, pregnancy, gender and sexual diversity, marital/civil union status, ancestry, place of birth, age, citizenship status, veteran status, political affiliation, genetic information or disability, as defined and required by state and federal laws.